

16 October 1973


MEMORANDUM FOR: Records Administration Branch

STATINTL

ATTENTION :

SUBJECT : Change in Records Control Schedule, Office of
Logistics

1. It is requested a change be made to the OL Records Control Schedule 34-60-A (copy attached), to enable 2 cu. ft. of files to be sent to the Records Center for retention.
2. The disposition instructions for Item 40 should read:
Temporary. Destroy 2 years after final action on claim. If volume warrents, records may be retired to Records Center for retention and subsequent destruction.
3. The items on 34-60-A will be incorporated in the Planning Staff schedule which will be rewritten in the next few months.

 NTL
Office of Logistics
RMO

Distribution:

- Orig & 1 - Addressee w/att
- 1 - DD/M&S/RMO w/att
- 1 - Records Center w/att
- 1 - OL/EO/R&S

STATINTL

APPROVED: 

Chief, Records Admin Branch

18 Oct 73
date

cc:RecCtr

10/17/73